

# Purwell Primary School



## Charging and Remissions Policy 2018

Approved by the Resources Committee, on behalf of the Governing Body, for immediate implementation, on 14<sup>th</sup> May 2018.

For review – May 2021

## Charging and Remissions Policy

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual music tuition. The Governors wish to ensure that all children have access to all areas of the life of the school, regardless of parents'/carers' ability to pay.

### Voluntary Contributions

School trips, visits and practical activities enhance the pupils' learning and broaden their experience. When organising such activities, which enrich the curriculum, the school invites parents/carers to contribute to the cost of the activity. All contributions are voluntary. No child is excluded from participating in the activities because of non-payment of the contribution, but it is necessary for a substantial number of parents/carers to contribute for the activity to go ahead, otherwise it will be cancelled.

If appropriate funds allow, the school or PSA may pay a proportion of the costs in order to support a visit. Parents/carers have a right to know how each trip is funded, and the school provides this information on request.

### Music Tuition

This is a charge for individual or group music tuition if this is not part of the National Curriculum. This charge is paid to the Herts Music Service through the school. The service provides peripatetic music teachers. We give parents information about additional music tuition at the start of each academic year.

### Swimming

The school organises swimming lessons for all children in Years 3 – 5. We ask for a voluntary contribution to cover the cost of transport. We inform parents when these lessons are to take place and we ask for their written permission for their child to take part in these.

### Residential Visits

In the case of activities partly during the school day, and partly out of school hours, charges will be made for the time outside school hours, and for board and lodging on a residential journey.

The Headteacher and Governors will consider sympathetically cases of genuine financial need. Where available, sponsorship referrals will be submitted to appropriate bodies for children of families on forms of income support, or in special circumstances, to enable them to take part in the activities. This is dealt with in confidence.

Parents/carers will also be given the option of a payment plan to spread the costs of the residential visit.

**A summary of this policy will be included in the school prospectus.**