Full governing board terms of reference

| Full governing board OF Purwell primary school | |
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| **Purpose:**  Our board has three strategic core functions     * Ensuring clarity of vision, ethos, and strategic direction * Holding executive leaders/headteacher to account for the educational performance of the organisation/school and its pupils, and the performance management of staff * Overseeing the financial performance of the organisation/school and making sure its money is well spent.   The main responsibilities to be managed by the board are outlined below. | |
| **Membership:** A chair and vice-chair will be elected, and a clerk will be appointed. | |
| **Quorum:** There are eleven positions within the governing body constitution*.* | |
| **Meetings:** The board will meet at least nine times a year. This will include meeting in person and via Teams. Minutes of the meetings will be shared with the board and made available to the public. | |
| **Policies and compliance:** The board will review and ratify the relevant school policies.  This would include but is not limited to:   * Approving the special educational needs policy and information report * Approving the child protection policy * Approving the supporting pupils with medical conditions policy * Approving the safeguarding policy * Approving the curriculum focused policies * Approving the children looked after policy * Approving the code of conduct for employees and governors * Approving the anti-radicalisation policy * Approving the equality policy * Approving the inclusion policy * Approving the emergency response plan policy * Approving the online and E safety policy * Approving the health and safety policy * Approving the social media and twitter use policy * Approving the schedule of finance delegation policy * Approving the attendance policy * Approving the capability procedure policy * Approving the emergency response plan policy * Approving the marking policy * Approving the pay and appraisal policy * Approving the behaviour and discipline policy * Approving the harassment and bullying policy * Approving the safer recruitment policy * Approving the drugs and substance abuse policy * Approving the bad debt policy * Approving the charging and remissions policy * Approving the accessibility plan policy * Approving the sex and relationships policy * Approving the whistleblowing policy * Approving the health and attendance policy * Approving the leave of absence policy * Approving the complaints procedure policy | |
| **Monitoring:** The board will be responsible for:  This will include but is not limited to:   * Monitoring pupil premium spending. * Ensuring that the National Curriculum is taught to all pupils. * Monitoring the school development plan. * Checking that the statutory required information is published on the school’s website. * Ensuring that health and safety regulations are followed. * Ensuring special educational needs pupils are fully supported. * Ensuring that governors and staff are maintaining the expected levels of training. * Monitoring budgets and spending. * Monitoring school financial values standards. * Monitoring attendance and pupil numbers. | |
| **Approved by the governing board/board of trustees: 27th November 2023** | **Next review date: 25th November 2024** |