Full governing board terms of reference

| Full governing board OF Purwell primary school |
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| **Purpose:**  Our board has three strategic core functions* Ensuring clarity of vision, ethos, and strategic direction
* Holding executive leaders/headteacher to account for the educational performance of the organisation/school and its pupils, and the performance management of staff
* Overseeing the financial performance of the organisation/school and making sure its money is well spent.

The main responsibilities to be managed by the board are outlined below. |
| **Membership:** A chair and vice-chair will be elected, and a clerk will be appointed. |
| **Quorum:** There are eleven positions within the governing body constitution*.* |
| **Meetings:** The board will meet at least nine times a year. This will include meeting in person and via Teams. Minutes of the meetings will be shared with the board and made available to the public. |
| **Policies and compliance:** The board will review and ratify the relevant school policies.This would include but is not limited to:* Approving the special educational needs policy and information report
* Approving the child protection policy
* Approving the supporting pupils with medical conditions policy
* Approving the safeguarding policy
* Approving the curriculum focused policies
* Approving the children looked after policy
* Approving the code of conduct for employees and governors
* Approving the anti-radicalisation policy
* Approving the equality policy
* Approving the inclusion policy
* Approving the emergency response plan policy
* Approving the online and E safety policy
* Approving the health and safety policy
* Approving the social media and twitter use policy
* Approving the schedule of finance delegation policy
* Approving the attendance policy
* Approving the capability procedure policy
* Approving the emergency response plan policy
* Approving the marking policy
* Approving the pay and appraisal policy
* Approving the behaviour and discipline policy
* Approving the harassment and bullying policy
* Approving the safer recruitment policy
* Approving the drugs and substance abuse policy
* Approving the bad debt policy
* Approving the charging and remissions policy
* Approving the accessibility plan policy
* Approving the sex and relationships policy
* Approving the whistleblowing policy
* Approving the health and attendance policy
* Approving the leave of absence policy
* Approving the complaints procedure policy
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| **Monitoring:** The board will be responsible for: This will include but is not limited to:* Monitoring pupil premium spending.
* Ensuring that the National Curriculum is taught to all pupils.
* Monitoring the school development plan.
* Checking that the statutory required information is published on the school’s website.
* Ensuring that health and safety regulations are followed.
* Ensuring special educational needs pupils are fully supported.
* Ensuring that governors and staff are maintaining the expected levels of training.
* Monitoring budgets and spending.
* Monitoring school financial values standards.
* Monitoring attendance and pupil numbers.
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| **Approved by the governing board/board of trustees: 27th November 2023** | **Next review date: 25th November 2024** |